

**RAJIV GANDHI HOSTEL FOR GIRLS  
UNIVERSITY OF DELHI  
DHAKA HOSTEL COMPLEX, DR. MUKHERJEE NAGAR  
DELHI-110009  
Application Form for Admission 2018-2019**

*For office use*

Regn. No. ....

FORM NO. ....  
COURSE .....  
COLLEGE .....  
DEPARTMENT .....

RECENT  
PHOTOGRAPH  
OF THE  
APPLICANT  
ATTESTED BY  
PRINCIPAL OF  
THE  
COLLEGE/HEAD

**INSTRUCTIONS**

1. All entries are to be filled in Ink/ball point pen by the candidate in English/Hindi.
2. The Application should be accompanied by Photographs and attested copies of the following:
  - a. Copy of fee receipt of admission to the course (Original to be produced for verification).
  - b. Self attested marksheet of last examination passed.
  - c. Copy of Merit/Entrance list.
  - d. Documents supporting reserve category status attested by Gazetted' Class I Officer, if applicable.
  - e. Document supporting admission under sports quota by competent authority.
  - f. Certificate from employer of father/mother/husband in service (Annexure A). In case of self-employed parents/husband, the certificate from First Class Gazetted Officer currently posted at the place of residence of the applicant (Annexure B).
  - g. Undertaking against Ragging (Annexure I & II in the Bulletin) to be submitted at the time of interview. In addition to that students are required to submit an undertaking with this link ([www.antiragging.in](http://www.antiragging.in))
  - h. Medical Fitness Certificate for Foreign students.
  - i. ID proof of local guardians (with their signature) should be the same as mentioned in the Application form.
  - j. M.Phil/Ph.D Students are required to submit a letter from HOD/Supervisor, that they are not working anywhere.
3. Incomplete form will not be considered.
4. Furnishing incorrect information will lead to cancellation of admission to the hostel.
5. The admission will be valid for the current academic session.
6. The applicants are advised to check on the hostel notice board regarding interview dates, admission lists etc, or check at the website [www.du.ac.in/www.rghg-du.in](http://www.du.ac.in/www.rghg-du.in)
7. No individual communication shall be sent.

**APPLICANT'S DETAILS**

Name (in block letters).....  
 Course ..... University of Delhi's Enrollment No. ....  
 College/Department .....  
 Subject ..... Year .....  
 Date of admission ..... Merit list/Entrance List No. .... Rank .....  
 Examination last passed ..... Year of passing .....  
 Name of examination/board .....  
 Marks obtained out of total marks .....  
 Marks (in %) .....  
 Category : General/SC/ST/OBC/Foreign/Sports/PWD/WW .....  
 Date of Birth ..... Nationality .....  
 Marital status .....

Parmanent residential address

Correspondence address

Email ID..... Phone number .....

Father's/Husband's name .....

Employed/self-employed /retired .....

Occupation .....

Mother's name .....

Employed/self-employed/retired ..... Occupation .....

Father's office address ..... Telephone no. ....

Mother's office address ..... Telephone no. ....

|                    |                   | <b><u>ACADEMIC RECORD</u></b> |                |               |         |
|--------------------|-------------------|-------------------------------|----------------|---------------|---------|
| Examination Passed | Board/ University | Year of Passing               | Makrs Obtained | Maximum Marks | % Marks |
| B.A./B.Sc./B.Com   |                   |                               |                |               |         |
| M.A./M.Sc./M.Com   |                   |                               |                |               |         |
| M.Phil.            |                   |                               |                |               |         |
| Others             |                   |                               |                |               |         |

Duration of previous stay in any other hostel of Delhi University for the same course level

**CERTIFICATE FROM COLLEGE/DEPARTMENT**

Certified that Ms. .... is a bonafied,  
full time students of ..... class of the .....  
College/Department ..... She in neither employed nor is an ex-student.

Her position in Admission list/merit list no. I/II/III is ..... and she  
has deposited the college fee for the academic year 2018-2019 vide Receipt no. ....  
dated .....

Date .....

Signature of the Supervisor  
For Research Students only

Signature of the Principal of College/Head of the Department

Name : .....

**FOR M.Phil./Ph.D. STUDENTS ONLY**

(a) Course ..... (b) Department ..... (c) Faculty .....

(d) Year ..... (e) Name of Supervisor ..... (f) Date of Registration .....

**To be filled by the Supervisor in his/her own hand and to be signed by HOD.**

- (i) This is to certify that Ms ..... is enrolled for M.Phil./Ph.D. in the Department/Faculty of ..... and she is a full -time bonafide student of the Department.
- (ii) This is to verify that progress of research work of Ms ..... M.Phil./Ph.D. student, working under my supervision is (satisfactory/not satisfactory). She may/not be given admission/extension in the Rajiv Gandhi Hostel for Girls.

Date: ..... (Signature & Name of the Supervisor) (Name & Signature of HOD with Official Seal)

**ONLY FOR FOREIGN STUDENTS**

1. Recommendation of the foreign student's advisor, University of Delhi.  
**Foreign student's advisor**

Name .....

Signature with official seal .....

2. Recommendation of the concerned Embassy

Name of the recommending authority .....

Designation.....

Signature with official seal .....

**MEDICAL FITNESS DECLARATION**

1. I declare that I am not suffering from any infectious, chronic or any other disease that makes me unfit for stay in the hostel.
2. In case I have any medical problem requiring any specific facility in the hostel, the same is indicated along with supporting documents.

Signature of the Applicant

In addition to the above medical declaration, foreign students are also required to produce a Medical Certificate from the Centre for AIDS & Related Diseases (CA& RD) (formerly National institute of Communicable Disease, NICD), 22 Sham Nath Marg, Delhi - 110054 as per terms of Letter No. F-14-686ESII dated 20\* April 1987, from the Human Resource Development, Department of Education, Government of India, and New Delhi

**FINANCIAL GUARANTEE AND DECLARATION BY PARENTS/HUSBAND**

(Please tick as applicable)

1. I certify that applicant is seeking admission with my consent and that I shall be responsible for her financial liabilities to the hostel.
2. I **permit/do not permit** my ward to avail the facility of night out as per hostel rules, at her/my risk and responsibility, at the local guardian/s address/s provided below duly approved by me/us, after due permission from the concerned hostel authority.
3. I appoint the following two persons as local guardians\* for my ward Ms.....

**Local Guardian 1**

Name .....

Relationship with the resident .....

Residential address .....

Official address.....

Tel no. of residence ..... Tel. no. of Office .....

Signature of local guardian.....

**Local Guardian 2**

Name .....

Relationship with the resident .....

Residential address .....

Official address.....

Tel no. of residence ..... Tel. no. of Office .....

Signature of local guardian.....

Date .....

Signature of Father / Mother / Husband

Name .....

**\* Please note that the local guardians may be contacted for any official purpose or emergency that may arise during the resident's stay in the hostel.**

### **DECLARATION BY THE CANDIDATE**

(Please tick as applicable)

1. This application is being made in full knowledge of my parent/husband and local guardian.
2. I declare that my parents/husband **do/does not** reside in National Capital Territory of Delhi/ Faridabad/Gurgaon/Noida/Ghaziabad within 70k.m.
3. I hereby declare that in case I absent myself from the hostel for more than a month without prior permission/ intimation to the Hostel authorities, the room allocated to me is liable to get vacated by the Hostel authorities.
4. I declare that I am neither employed nor doing any paid job anywhere, full or part time.
5. I am not an ex-student.
6. I have read the rules and regulations of the hostel contained in the Information Bulletin and undertake to abide by them. I shall not plead ignorance of regulations that may be further notified from time to time.
7. I vouch for the correctness of the particulars given by me in the application form. I understand that in case particulars given by me are found to be inauthentic my admissions will be cancelled.
8. I declare that I do not possess a Ration card/or my name has not been included in any Ration card in the National Capital Territory.
9. I hereby declare that I shall be responsible for any kind of theft/fire in my room.
10. I undertake to inform the authorities, in writing any change in any of the particulars given above as and when they occur.
11. I also undertake to submit myself to the disciplinary jurisdiction of the Vice-Chancellor, the Provost and other authority of the University, who may be vested with authority to exercise discipline under Act, the Statutes, the Ordinances, including ORDINANCE XV(B), (C) and (D), and the rules that have been framed there under by the University and the Hostel.
12. I also undertake that the Provost is the final authority in all matters.

Date.....

.....

Place.....

Signature of the applicant

Countersigned by parents/husband .....

Name of the Signatory.....

**ANNEXURE-A**  
**(IN CASE OF EMPLOYED PARENTS /HUSBAND)**  
**CERTIFICATE FROM EMPLOYER OF FATHER/MOTHER/HUSBAND OF THE APPLICANT**

This is to certify that Mr./Mrs ..... Father/Mother/Husband  
of Ms..... an applicant for admission to Rajiv Gandhi Hostel for  
Girls, University of Delhi, Delhi-110009 is working in this office as (designation) .....  
and at present is posted at ..... and his/her office address is .....  
Also certified that Mr./Mrs ..... is presently residing at .....

Date: .....

Signature  
Name & address of office with seal

Note: In case both the parents are employed, two separate certificates from their respective offices are to be submitted.

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**ANNEXURE-B**  
**(IN CASE OF SELF EMPLOYED/RETIRED PARENTS/HUSBAND) CERTIFICATE FROM FIRST CLASS**  
**GAZETTED OFFICER CURRENTLY POSTED AT THE PLACE OF RESIDENCE OF THE APPLICANT**

This is to certify that Mr./Mrs ..... Father/Mother/Husband  
of Ms..... an applicant for admission to Rajiv Gandhi Hostel for  
Girls, University of Delhi, is a person retired from Service/running business, namely .....  
..... at.....  
Also certified that Mr./Mrs ..... is presently residing at.....

Date:.....

Signature  
Name & address of office with seal

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**For Office use only**

| Admitted       | Pending        | Not admitted | Cancelled |
|----------------|----------------|--------------|-----------|
| Resident Tutor | Resident Tutor | Warden       | Provost   |

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**RAJIV GANDHI HOSTEL FOR GIRLS**

**ACKNOWLEDGEMENT SLIP**

Application form for hostel admission 2018-2019

Name of the applicant .....

Subject Course .....

College/Department .....

Form No. ....

Date .....

.....  
Signature of the Dealing Assistant